

# **NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT**

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

## **Minutes of the meeting of March 13, 2017**

### **1. Open of Meeting**

The meeting was called to order by President Corgiat at 7:44 p.m. Roll call was taken.

Present: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Absent: P.J. Folz, Ken Rouleau,

Also Present: Lorene Kennard, Director; Jean DiMonte of DiMonte and Assoc; Jill Cannizzo

A quorum was established.

Trustee Lanken made a motion to approve the agenda with the revised transfer amount of \$70,000 from \$80,000. Trustee Lee seconded the motion. Roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Nays: None

Motion carried

### **2. Open Forum**

No visitors were present.

### **3. Financial Reports**

A Treasurer Lanken reported the account balances.

Treasurer Lanken made a motion to approve the March 13, 2017 treasurer's report as presented. Trustee Tomasek seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Nays: None

Motion carried

B Jean DiMonte presented the financial reports for the month ending February 28, 2017. Over \$300,000.00 in tax money has already come in.

#### **C Finance Committee Report**

1. Treasurer Lanken made a motion to close the debt service fund and transfer the money to the general fund. Trustee Gordon seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Nays: None

Motion carried

2. Treasurer Lanken made a motion to disburse \$8,000 from the Kadlec estate fund. Trustee Gordon seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Nays: None

Motion carried

#### **4. Consent Agenda**

Trustee Lanken made a motion to approve the consent agenda with the transfer of \$70,000.00 and warrant list #17-03 in the amount of \$29,016.24. Trustee Tomasek seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Brad Lanken, Mary Lee, Elizabeth Tomasek

Nays: None

Motion carried

#### **5. Committee Reports**

A. Buildings and Grounds (Ken Rouleau, chair)

Bryant put new batteries in the faucet in the men's washroom. There haven't been many repairs because they have been so busy with the large items from the damage.

1. Service and Inspection Log - Lorene will work on some of the inspections that need to be done.
2. Repair Log - all up to date
3. Review estimates for repairs
  - a. Lorene got 3 prices for the painting and presented them to the Board. Lorene will work with Gary and Castle on negotiating prices and decide on which one to go with. She will work with some board members to pick out the paint colors before it is done. Trustee Rouleau will work with Lorene on the decision.

B. Strategic Planning (Greg Gordon, chair)

1. Strategic planning - Greg and Lorene met and talked about numeric goals. They will be meeting in a week or 2. He should have something to report at the next meeting.

C. Personnel (PJ Folz, Chair)

Nancy Schultz resigned. Carol is no longer working here. John has submitted his retirement for the end of the fiscal year.

D. Policy (Elizabeth Tomasek, Chair)

Nothing tonight

#### **6. President**

Nothing tonight

#### **7. Other Action Items**

Trustee Tomasek made a motion to approve the February 13, 2017 Board Meeting, February 13, 2017 Finance Committee Meeting. Trustee Lee seconded the motion. All in favor, motion carried.

#### **8. Information Items**

- a. Committee Meetings - Next Board meeting is on April 10, 2017.  
Finance Committee meeting is on Monday, March 20<sup>th</sup> at 6:30 p.m.

- b. Calendar - add finance meeting,
- c. Memorial Books Report - nothing new to report tonight
- d. Correspondence - nothing tonight
- e. Board Action Log- Add election on April 4th
- f. Trustee Continuing Education - nothing tonight
- g. Grants - nothing tonight
- h. Advocacy - nothing tonight
- i. Rails and SWAN - nothing tonight

**9. Adjournment**

Trustee Lanken made a motion to adjourn the meeting at 8:26 p.m. Trustee Lee seconded the motion. All in favor, motion carried.

Respectfully Submitted  
Jill M. Cannizzo