

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of October 10, 2016

1. Open of Meeting

The meeting was called to order by President Corgiat at 7:31 p.m. Roll call was taken.

Present: Annette Corgiat, P.J. Folz, Greg Gordon, Brad Lanken, Elizabeth Tomasek

Absent: Mary Lee, Ken Rouleau

Also Present: Ted Bodewes, Director; Jean DiMonte of DiMonte and Assoc;
Jill Cannizzo

A quorum was established.

Trustee Tomasek made a motion to approve the agenda as presented. Trustee Gordon seconded the motion. All in favor, Motion carried

2. Open Forum

Kathleen Spale was present.

3. Financial Reports

A Treasurer Lanken made a motion to accept the treasurer's report as presented. Trustee Gordon seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P.J. Folz, Greg Gordon, Brad Lanken, Elizabeth Tomasek

Nays: None

Motion carried.

B Jean DiMonte presented the financial reports for the month ending September 30, 2016. Not much tax money came in this month.

4. Consent Agenda

Trustee Lanken made a motion to approve the consent agenda with the transfer of \$70,000.00 and warrant list #16-10 in the amount of \$22,975.53. Trustee Gordon seconded the motion. Roll call vote was taken.

Ayes: Annette Corgiat, P.J. Folz, Greg Gordon, Brad Lanken, Elizabeth Tomasek

Nays: None

Motion carried.

5. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chair)

Committee met last Monday. All is up to date. The front door needs to be repaired. It is over \$5,000 so needs to be approved by the full board.

Trustee Folz made a motion to approve the contract from Atlas Door to repair the front door in the amount of \$5445.00 Trustee Tomasek seconded the motion.

Ayes: Annette Corgiat, P.J. Folz, Greg Gordon, Brad Lanken, Elizabeth Tomasek

Nays: None

Motion carried.

B. Finance (Brad Lanken, chair)

1. Post Tentative Levy Ordinance

Trustee Lanken made a motion to post the tentative 2017 Levy ordinance. Trustee Tomasek seconded the motion.

Ayes: Annette Corgiat, P.J. Folz, Greg Gordon, Brad Lanken, Elizabeth Tomasek

Nays: None

Motion carried.

2. Schedule Public hearing for Levy Ordinance

November 14th at 6:30 p.m. will be the public hearing.

3. Director Bodewes reported that Sports Authority has filed another tax appeal.

C. Strategic Planning (Greg Gordon, chair)

Nothing to report this evening

D. Personnel (PJ Folz, Chairman)

Trustee Folz reported that Ted is being very gracious and staying on to help out. The staff is in a comfortable spot now even though they are working without a director. There are a couple of interviews coming up this week. They are both second interviews so it will be full Board. Hopefully there will be a new director soon.

e. Policy (Elizabeth Tomasek, Chairman)

There are no new policies to discuss tonight.

6. President

a. Interviews - Alice has everything ready to set up the interviews, just need to set a date that all Board members are available. Monday, October 17th at 5:30 and at 6:30 p.m. Then there will be a meeting after to discuss the interviews and maybe make a decision. If that doesn't work for the candidates, then Tuesday the 18th is the alternate date.

b. Plan Holiday Dinner - The dinner will be on Sunday, December 4th at Village Pub at about 5:30 pm. There was a suggestion of doing something different with the grab bag this year.

c. Plan Holiday Open House - December 10th at noon. The choirs are all booked. Foundation is participating. Everything is set.

d. Proposed Library Board Bylaws - Trustee Gordon made a motion to approve the Library Board Bylaws as presented. Trustee Lanken seconded the motion. All in favor, motion carried.

7. Other Action Items

Trustee Gordon made a motion to approve the September 12th Board Meeting Minutes, September 12th Buildings and Grounds Committee Meeting, September 12th Finance Committee Meeting and September 12th Public Meeting. Trustee Tomasek seconded the motion. All in favor, motion carried.

8. Information Items

- a. Committee Meetings - Buildings & Grounds Nov 7th at 6pm And Public Hearing at 6:30 and Finance at 6:45 p.m. and Board meeting at 7:30 p.m.

- b. Calendar - Book sale starts on November 4th, Library closed for Thanksgiving November 24th and 25th, December 10th is Holiday open house, December 4th is Holiday dinner

- c. Memorial Books Report - Annette bought a book

- d. Correspondence - Nothing tonight

- e. Board Action Log- All up to date for October

Director's Report - there have been drops in some of the numbers. Summer reading program was later than usual which caused a drop. Last summer was the best summer ever. This is the first time in a couple of years there is a drop in circulation. It is unusually low for this Library. They are aware of it and are working on it. It is something to keep an eye on for now.

- f. Trustee Continuing Education - Board election is in Spring, be on top of the process. ILA conference is next week at Rosemont. No one from this Library is going.

- g. Grants - nothing

- h. Advocacy - The Library won the chili cook off for the third year in a row.

- i. Rails and SWAN - 22 Libraries are considering joining SWAN. If it happens, it would make it one of the largest consortiums. It would make SWAN very powerful. It should eventually make fees go down. They are voting in January to accept them. It would be complete by 2019.

9. Adjournment

Trustee Folz made a motion to adjourn the meeting at 8:25 p.m. Trustee Gordon seconded the motion. All in favor, motion carried.

Respectfully Submitted
Jill M. Cannizzo