

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of November 20, 2017

1. Open of Meeting

The meeting was called to order by Trustee Corgiat at 7:35 p.m. Roll call was taken.

Present: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Absent: Greg Gordon, Brad Lanken, Elizabeth Tomasek

Also Present: Interim Director Marilyn Boria, Jean DiMonte of DiMonte and Assoc;
Jill Cannizzo

A quorum was established.

Trustee Folz made a motion to approve the agenda as presented. Trustee Rouleau seconded the motion. Roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

2. Open Forum

No visitors tonight.

3. Financial Reports

A. Treasurer Lanken is absent.

B. Jean DiMonte presented the financial reports for the month ending October 31, 2017.

C. Trustee Rouleau made a motion to approve the financial statements as presented. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

D. Trustee Folz made a motion to approve Warrant List #17-10 in the amount of \$32,847.98. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

E. Trustee Pineda made a motion transfer \$70,000.00. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

4. Committee Reports

A. Buildings and Grounds

1. Carpeting Proposal for the Storytime Room.

Trustee Pineda made a motion to approve the carpeting proposal from Mr. David's Carpeting in the amount of \$10,000.00 from the buildings and grounds budget. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

2. Purchase of Reference Desks for Adult Services and Teen/Tween Services

Trustee Folz made a motion to approve the purchase two reference desks and two desk chairs with the money coming from the strategic initiative line item in the amount of \$5100.00. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

B. Finance (Brad Lanken, chairman)

1. Trustee Rouleau made a motion to approve Tax Levy Ordinance 17-11-01 levying taxes for the Fiscal Year July 1, 2017 to June 30, 2018 in the amount of \$1,020,000 as presented. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

C. Personnel (Greg Gordon, chair)

1. Staff Holiday Party Funds

Trustee Pineda made a motion to approve up to \$400.00 for the staff holiday party. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Al Pineda, Ken Rouleau

Nays: None

Motion carried

D. Policy (Elizabeth Tomasek, Chair)

Nothing to report tonight

5. President

1. Holiday Open House - It is Saturday, December 9th, 12:00 - 3:00 p.m. and everything is set.

6. Other Action Items

A. Approval of minutes

Trustee Rouleau made a motion to approve the minutes of the October 16, 2017 Board meeting as presented. Trustee Folz seconded the motion. All ayes, motion carried.

President Corgiat reported that she formally got a letter of resignation from Trustee Tomasek. She is moving and will no longer be able to be part of the Board. She will stop by the director's office and pick up her name plate and picture. There is a member of the foundation that is being considered to take this position. President Corgiat has asked for her to give a bio for all of the Board members to look at and then it will be decided from there.

7. Information Items

- A. Committee meetings - None tonight
- B. Calendar - All up to date
- C. Memorial Books Fund - Nothing to report tonight
- D. Correspondence - None tonight
- E. Board Action Log - All up to date
- F. Trustee Continuing Education - Marilyn will let Board members know what they need to review online for the Per Capita Grant
- G. Grants - Nothing tonight
- H. Advocacy - Nothing tonight
- I. RAILS & SWAN - SWAN quarterly meeting is two weeks from Thanksgiving and Marilyn will attend that meeting.

8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 8:15 p.m. Trustee Folz seconded the motion. All ayes, motion carried.

Respectfully Submitted
Jill M. Cannizzo