

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of May 21, 2018

1. Open of Meeting

A. The meeting was called to order by Trustee Gordon at 7:31 p.m. Roll call was taken.

Present: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Absent: Annette Corgiat, Al Pineda, Priscilla Skenandore

Also Present: Susan Locander, Assistant Director; Jean DiMonte of DiMonte and Assoc; Jill Cannizzo

B. A quorum was established.

C. There were no visitors at the meeting

D. Trustee Lanken made a motion to approve the agenda as presented with the transfer amount changed to \$70,000. Trustee Folz seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

2. Open Forum

No visitors

3. Financial Reports

A. Treasurer Lanken presented the treasurer's report.

B. Jean DiMonte presented the financial reports for the month ending April 30, 2018.

C. Finance Committee Report - Treasurer Lanken reported that financially things are good. The Library will be going into the new fiscal year strong financially.

D. Trustee Lanken made a motion to approve the financial statements as presented. Trustee Gordon seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

E. Trustee Lanken made a motion to approve Warrant List #18-05 in the amount of \$21,914.21 Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau Nays: None

Motion carried

F. Trustee Lanken made a motion transfer \$70,000.00. Trustee Folz seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. Air Handling System full inspection quote

Trustee Rouleau made a motion to approve the quote from Automatic Control.

Trustee Lanken seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

2. Service and Inspection Log - Ken is going to work with Natalie on this

3. Repair Log - Natalie is going to have ComEd come out when she gets back to do an energy efficiency inspection.

B. Strategic Planning (P.J. Folz, chairman)

Nothing tonight

C. Personnel (Greg Gordon, chairman)

1. Technology Manager Job Description

Trustee Gordon made a motion to approve the technology manager job description as presented. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

D. Policy (Priscilla Skenandore, chairman)

Priscilla is absent so there is nothing to report tonight.

5. President

President Corgiat is absent, no report.

6. Other Action Items

A. Approval of minutes

Trustee Gordon made a motion to approve the minutes of the April 23rd Board meeting as presented. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

B. Approval of Prevailing Wage Ordinance

Trustee Lanken made a motion to approve the Prevailing Wage Ordinance.

Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

C. Approval of Non Resident card

Trustee Rouleau made a motion to approve the Non-resident card ordinance.

Trustee Folz seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

D. Approval of Authorization of Intervention in Proceedings before the Tax Appeals Board Resolution.

Trustee Lanken made a motion to approve the resolution. Trustee Rouleau seconded the motion. Roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

E. Approval of FY 18/19 Meeting Schedule for Board meetings

Trustee made a motion to approve the annual Board meeting schedule for the next fiscal year. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

F. Approval of IMRF Participation Ordinance

Trustee Rouleau made a motion to approve the IMRF participation ordinance.

Trustee Lanken seconded the motion. A roll call vote was taken.

Ayes: P. J. Folz, Greg Gordon, Brad Lanken, Ken Rouleau

Nays: None

Motion carried

7. Information Items

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar - no changes

C. Memorial Books Fund - nothing added tonight

D. Correspondence - nothing tonight

E. Board Action Log - all up to date - 4th of July needs to be discussed soon and the Staff appreciation dinner.

F. Trustee Continuing Education - nothing tonight

G. Grants - nothing tonight

H. Advocacy - nothing tonight

I. RAILS & SWAN -. Nothing tonight

8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 7:58 p.m. Trustee Lancken seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, June 18, 2018.

Respectfully Submitted
Jill M. Cannizzo