

## ORDINANCE 18-9-01

ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF  
NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018  
AND ENDING JUNE 30, 2019

Whereas, The Board of Library Trustees of the North Riverside Public Library District, Cook County, Illinois, caused to be prepared in tentative form a budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon:

And

Whereas, a public hearing was held as to such Budget on the 10th day of September, 2018, and notice of said hearing was given at least thirty ( 30) days prior thereto as required by law and all other legal requirements have been complied with,

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the North Riverside Public Library District, Cook County, Illinois as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2018, and end on June 30, 2019.

Section 2: That the following budget, containing an estimate of the amount available and expenditures and appropriations contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of \$1,255,450.00, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the North Riverside Public Library District, as hereinafter specified for said fiscal year.

### Part I

#### CORPORATE FUND

Cash balance on hand as of July 1, 2018		\$ 565,195.00
Estimated Revenues:		
Property taxes 2 <sup>nd</sup> Half	502,000.00	
Property taxes 1 <sup>st</sup> half	502,000.00	
Rentals and donations	36,000.00	
Interest	1,000.00	
Per capita grant	<u>8,500.00</u>	
Total Estimated Revenues		<u>1,049,500.00</u>
Total Estimated Funds Available		\$1,614,695.00

PART I  
CORPORATE FUND

Estimated Expenditures

ACCOUNT

Personnel Expenses

Salaries \$ 512,000

LIBRARY MATERIALS

Audio –visual materials and services 19,000.00  
Books 59,000.00  
Periodicals 8,000.00  
Other media 25,500.00  
Library programs 43,500.00  
Office supplies 16,000.00  
Printing 11,000.00  
Postage 2,200.00  
Legal fees 8,000.00  
Public Information 8,000.00  
Health Insurance 35,000.00  
Library promotion and miscellaneous service fees 27,500.00  
Utilities 40,700.00  
Telephone 16,500.00  
Contingency 10,000.00  
Petty cash 600.00

CAPITAL

Information technology 48,000.00  
Strategic initiatives 5,000.00  
Debt service costs 43,000.00

CONTRACTUAL

Accounting 17,500.00  
Service contracts 48,000.00

PROFESSIONAL EDUCATION AND TRAINING

Library trustees 700.00  
Library staff 3,500.00

Total Estimated Corporate Fund Expenditures \$1,008,200.00

Estimated Cash balance Corporate Fund at 6-30-19 \$ 606,495.00  
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PART II  
MEMORIAL FUND

Cash balance at 7-01-18	\$ 0.00
Estimated Revenues	8,500.00
Estimates Expenditures:	
Books	2,500.00
Audio –visual materials	2,500.00
Equipment	<u>3,500.00</u>
Estimated cash balance at 6-30-19	\$ 0.00
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PART III  
AUDIT FUND

Cash balance at 7-01-18	\$ 16,898.00
Estimated Revenues	9,000.00
Estimated Expenditures: Audit expense	<u>9,750.00</u>
Estimated cash balance at 6-30-19	\$ 16,148.00
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PART IV  
RETIREMENT EXPENSE

Cash balance at 7-01-18	\$ 21,352.00
Estimated Revenues	14,500.00
Estimated Expenditures- Retirement expense	<u>35,500.00</u>
Estimated cash balance at 6-30-19	<u>\$ 352.00</u>

PART V  
SOCIAL SECURITY EXPENSE

Cash balance at 7-01-18	\$ 20,780.00
Estimated Revenues	36,100.00
Estimated Expenditures	<u>42,000.00</u>
Estimated cash balance at 6-30-19	\$ 14,880.00
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PART VI  
PUBLIC LIABILITY, PROPERTY, WORKERS' COMPENSATION, AND  
DIRECTORS AND OFFICERS' INSURANCE

Cash balance at 7-01-18	\$ 105,284.00
Estimated Revenues	5,500.00
Estimated Expenditures:	
Public liability insurance	13,500.00
Workers' compensation insurance	2,600.00
Property insurance	2,900.00
Directors' and Officers' insurance	<u>1,100.00</u>
Total estimated expenditures	<u>20,100.00</u>
Estimated cash balance at 6-30-19	\$ 90,684.00
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PART VII

UNEMPLOYMENT COMPENSATION INSURANCE

Cash balance at 7-01-18	\$	2,740.00
Estimated Revenue		1,900.00
Estimated expenditure-Unemployment compensation insurance		<u>2,500.00</u>
Estimated cash balance at 6-30-19	\$	2,140.00
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PART VIII

PURCHASE, CONSTRUCTION AND MAINTENANCE OF SITES AND BUILDINGS

Cash balance at 7-01-18	\$	71,304.00
Estimated Revenue		75,000.00
Estimated expenditures:		
Building supplies and maintenance	18,000.00	
Building repairs	69,000.00	
Casual labor and fees	5,900.00	
Building improvements	<u>36,000.00</u>	
Total estimated expenditures		<u>128,900.00</u>
Estimated cash balance at 6-30-19	\$	17,404.00
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S U M M A R Y

ESTIMATED CASH BALANCE AVAILABLE AT 7-01-18	\$ 803,553.00
TOTAL ESTIMATED REVENUE AVAILABLE – ALL FUNDS	1,200,000.00
TOTAL ESTIMATED AMOUNT AVAILABLE – ALL FUNDS	\$2,003,553.00
APPROPRIATION FOR CORPORATE FUND EXPENDITURES	1,008,200.00
APPROPRIATION FOR MEMORIAL FUND EXPENDITURES	8,500.00
APPROPRIATION FOR AUDIT FUND EXPENSE	9,750.00
APPROPRIATION FOR RETIREMENT FUND EXPENSE	35,500.00
APPROPRIATION FOR SOCIAL SECURITY EXPENSE	42,000.00
APPROPRIATION FOR PUBLIC LIABILITY, PROPERTY, WORKERS' COMPENSATION INSURANCE AND DIRECTORS' AND OFFICERS' INSURANCE EXPENSE	20,100.00
APPROPRIATION FOR UNEMPLOYMENT COMPENSATION INSURANCE	2,500.00
APPROPRIATION FOR PURCHASE, CONSTRUCTION AND MAINTENANCE OF SITES AND BUILDINGS EXPENSE	<u>128,900.00</u>
TOTAL APPROPRIATION FOR ALL FUNDS	<u>\$ 1,255,450.00</u>
ESTIMATED CASH BALANCE AT 6-30-19	\$ 748,103.00 =====

RECAPITULATION

RESTRICTED FUNDS

(To be deposited in Special Reserve Fund for Library sites  
and buildings pursuant to Sec. 5-10 of the Illinois Public  
Library District Act.)

\$ 759,899.00

UNRESTRICTED FUNDS

748,103.00

TOTAL ESTIMATED CASH ON HAND – END OF YEAR

\$1,507,992.00

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

ADOPTED this 24th day of September, 2018 pursuant to a roll call vote

Follows:

AYES 5

NAYS 0

ABSTAIN 0

ABSENT 2

APPROVED by me this 24th day of September, 2018.

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Annette Corgiat, President

ATTEST:

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PJ Folz, Secretary