

**NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT**

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

**Minutes of the meeting of June 18, 2018**

1. Open of Meeting

A. The meeting was called to order by President Corgiat at 7:31 p.m. Roll call was taken.

Present: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Absent: Brad Lanken

Also Present: Natalie Starosta, Director; Jean DiMonte of DiMonte and Assoc; Jill Cannizzo

B. A quorum was established.

C. There were no visitors at the meeting

D. Trustee Rouleau made a motion to approve the agenda as presented with the transfer amount of \$40,000. Trustee Folz seconded the motion. All in favor.  
Motion carried

2. Open Forum

No visitors

3. Financial Reports

A. Treasurer Lanken was absent, no report

B. Jean DiMonte presented the financial reports for the month ending May 31, 2018. Some real estate tax deposits came in during May.

C. Finance Committee Report - Treasurer Lanken is absent.

D. Trustee Rouleau made a motion to approve the financial statements as presented. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

E. Trustee Rouleau made a motion to approve Warrant List #18-06 in the amount of \$33,269.85 Trustee Folz seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

F. Trustee Pineda made a motion transfer \$40,000.00. Trustee Skenandore seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

#### 4. Committee Reports

##### A. Buildings and Grounds (Ken Rouleau, chairman)

1. Update on building repairs - elevator was inspected and there was no problems. Bi-annual roofing inspection was done this morning and all was fine. 3 fire extinguishers need to go in for annual repair. AC repair is tomorrow, Natalie will be here at 7 to let them in. Carpet is scheduled to be installed

2. Service and Inspection Log - Ken is going to work with Natalie on this

3. Repair Log - Ken is working on updating this with Natalie

##### B. Strategic Planning (P.J. Folz, chairman)

Nothing to report tonight

##### C. Personnel (Greg Gordon, chairman)

Nothing to report tonight

##### D. Policy (Priscilla Skenandore, chairman)

Nothing to report tonight, she will be meeting with Natalie on Wednesday

#### 5. President

4<sup>th</sup> Of July - Natalie is working on it. Annette will schedule the car as soon as she knows that there are people to ride in it.

#### 6. Other Action Items

##### A. Approval of minutes

Trustee made a motion to approve the minutes of the May 21, 2018 Board meeting as presented. Trustee seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

Trustee Folz made a motion to approve Hot Spot Lending program. Trustee Pineda seconded the motion. All ayes, motion carried.

Trustee Gordon made a motion to table the 2018-19 Working Budget until the special meeting on June 28, 2018. Trustee Pineda seconded the motion. All ayes, motion carried.

Show your Library Card - Natalie sent out the information to all Board members. She has gotten information from several area libraries on how this program runs. She will be working with the papers from Naperville to help get the program started here. She is aiming for September to begin making contacts and actually rolling out the program in March.

FY 2018-19 Meeting Schedule - was already approved but needs to be changes.

Open Meetings Act now requires that the library be open the entire time of Board meetings. Natalie suggested that Board meetings be moved to 7:00 p.m. with an end time of 8:00 p.m. that way the Library is open the entire time. Trustee Gordon made a motion to approve the new meeting schedule stating that Board meetings will begin at 7 and end at 8. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

#### 7. Information

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar - no changes

C. Memorial Books Fund - nothing added tonight

D. Correspondence - nothing tonight

E. Board Action Log - all up to date

F. Trustee Continuing Education - nothing tonight

G. Grants - nothing tonight

H. Advocacy - nothing tonight

I. RAILS & SWAN - Natalie was running for the SWAN Board but didn't get on this year. She will try again next year.

ALA is this weekend in New Orleans. Natalie will be going and she is driving. She is leaving after work on Thursday and will be back next Wednesday.

#### 8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 8:20 p.m. Trustee Pineda seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, July 16, 2018 at 7:00 p.m.

Respectfully Submitted

Jill M. Cannizzo