

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the Levy Hearing and Board Meeting of November 19, 2018

Public Levy Hearing:

1. Meeting was called to order by Vice President Gordon at 7:02 p.m.. Roll call was taken.
 - a. Present: Greg Gordon, Al Pineda, Ken Rouleau, P. J. Folz
 - b. Absent: Priscilla Skenandore, Annette Corgiat, Brad Lanken
 - c. Also Present: Natalie Starosta, Director
 2. A quorum was established.
 3. The Levy Hearing was opened.
 4. There were no visitors and no comments at the Hearing.
 5. Vice President Gordon asked for a motion to close the Hearing. Trustee Rouleau made a motion to close the Levy Hearing at 7:03 p.m.. Motion was seconded by Trustee Pineda. All ayes, motion carried.
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1. Open of Meeting

- A. The meeting was called to order by Vice President Gordon at 7:04 p.m. Roll call was taken.

Present: Greg Gordon, Al Pineda, Ken Rouleau, P. J. Folz, Priscilla Skenandore

Absent: Annette Corgiat, Brad Lanken

Also Present: Natalie Starosta, Director

- B. A quorum was established.

- C. There were no visitors at the meeting

- D. Trustee Rouleau made a motion to approve the agenda as presented. Trustee Pineda seconded the motion. All ayes, motion carried.

2. Open Forum - No visitors

3. Financial Reports

A. Treasurer Lanken was absent, Director Starosta reported. Not a lot happening right now. More interest has come in than was expected so that is good.

B. Trustee Pineda made a motion to approve the financial statements as presented. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore, PJ Folz

Nays: None

Motion carried

C. Vice President Gordon made a motion to approve check detail #18-10 in the amount of \$74,249.66. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore, PJ Folz

Nays: None

Motion carried

D. Vice President Gordon made a motion to approve the authorization to transfer \$80,000. Trustee Rouleau seconded the motion. A roll call vote was taken.
Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore
Nays: None
Motion carried

E. Vice President Gordon made a motion to transfer \$15,000 from the Liability Fund to the General Fund per recommendation of the auditor. Trustee Pineda seconded the motion. A roll call vote was taken.
Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore
Nays: None
Motion carried

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. Incident report was reviewed and will be used from now on to document any incidents at the library for future reference/reporting.

2. Trustee Rouleau made a motion to begin having the restrooms locked as of December 1st with the code to enter the restrooms changed monthly and a nightly checklist for closing staff to review the rooms for damages. Trustee Pineda seconded the motion. All ayes, motion carried.

B. Strategic Planning (P.J. Folz, chairman)

Director Starosta reported 4 people put in applications for the staff mini grants which will be reviewed December 4th.

C. Personnel (Greg Gordon, chairman)

Nothing to report.

D. Policy (Priscilla Skenandore, chairman)

Trustee Skenandore is working with Director Starosta on the Internet policy.

5. President

A. Election - President Corgiat is absent so this is tabled until next meeting.

6. Director's Report

Training volunteers for the Project Next Generation grant (teen technology) and for the Age Options grant (senior programs) are underway. These programs will be in our Winter newsletter coming out at the end of the month.

Craft supply exchange area will be one of the areas on display for the Library Open House December 8th.

A donation for teens came in for \$1,000.

The "What's your Library Worth?" calculator was used to give the Board the statistics for the first third of the year. Patrons would have spent \$532,225.95 on the services at the library this third.

7. Other Action Items

A. Trustee Pineda made a motion to approve the minutes of the October 15th Board meeting as amended to change "Trustee Gordon" to "Vice President Gordon". Trustee Skenandore seconded the motion. All ayes, motion carried.

B. Levy Ordinance

Trustee Rouleau made a motion to accept the Levy Ordinance for the Library #18-11-01. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, PJ Folz, Priscilla Skenandore

Nays: None

Motion carried

C. Truth in Taxation Certificate

Trustee Rouleau made a motion to accept the Truth in Taxation Certificate for the Library. Trustee Skenandore seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, PJ Folz, Priscilla Skenandore

Nays: None

Motion carried

D. Closed session minutes procedure was discussed.

E. Director Starosta presented the new Tablet Agreement form and Trustees signed to acknowledge that they received their tablets.

8. Information Items

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar – This has been added to the Board Drop Box for future reference.

C. Memorial Books Report - \$1,000 donation.

D. Correspondence - None

E. Board Action Log - all up to date

F. Trustee Continuing Education

G. Grants

H. Advocacy – Director Starosta is working to chair the Learning Round Table's committee for the ALA Annual Conference programs and the Round Table's committee for Emerging Leaders.

I. RAILS AND SWAN - not much going on.

8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 7:45 p.m. Trustee Skenandore seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, December 17, 2018 at 6:30 p.m.

Respectfully Submitted
Natalie Starosta