

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of October 15, 2018

1. Open of Meeting

A. The meeting was called to order by Vice President Gordon at 7:00 p.m. Roll call was taken.

Present: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Absent: Annette Corgiat, P. J. Folz, Brad Lanen

Also Present: Natalie Starosta, Director; Jill Cannizzo

B. A quorum was established.

C. There were no visitors at the meeting

D. Trustee Rouleau made a motion to approve the agenda as presented. Trustee Skenandore seconded the motion. All ayes, motion carried.

2. Open Forum

No visitors

3. Financial Reports

A. Treasurer Lanen was absent, Director Starosta reported. Not a lot happening right now. More interest has come in than was expected so that is good.

B. Trustee Pineda made a motion to approve the financial statements as presented. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

C. Trustee Pineda made a motion to approve check detail #18-10 in the amount of \$43,408.15. Trustee Skenandore seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

D. Trustee Gordon made a motion to approve the authorization to transfer \$80,000. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. HVAC and lights replacement - the first estimate for the lights just came in today. Director Starosta is contacting other Libraries to get recommendations on companies to get additional estimates.

2. Service and Inspection Log - Trustee Rouleau is working with Natalie on this

3. Repair Log - Trustee Rouleau is working on updating this with Natalie

B. Strategic Planning (P.J. Folz, chairman)

Trustee Folz is absent; Director Starosta reported 3 people put in applications for the staff mini grants. All three were approved in part totaling the \$1,000.00.

C. Personnel (Greg Gordon, chairman)

1. Director's Evaluation Form -.this was discussed at the committee of the whole meeting. Trustee Gordon talked to the lawyer today. This is going to be tabled for now and will be discussed further at the next committee of the whole meeting. It will then be an action item on the next Board meeting in November.

D. Policy (Priscilla Skenandore, chairman)

Trustee Skenandore is working with Director Starosta on the Internet policy.

5. President

A. Election - President Corgiat is absent so this is tabled until next meeting.

6. Director's Report

This is the last month for printed packets only the agenda will be printed for the next meeting. If it can work, the agenda will no longer be printed in the future.

The grant that is funding the new tablets came in today. They will be purchased and set up and then the old tablets will be set up for the Trustees.

Craft supply exchange area. It will be about \$500 for the furniture for that room. There will also be some chairs for that room and a couple of fold down tables that people can use in there.

A donation for teens came in for \$25.00.

Director Starosta contacted Brookfield Library about the donation they recently got for 1 Million dollars. It was something that has been going on for quite some time.

7. Other Action Items

A. Trustee Rouleau made a motion to approve the minutes of the September 17th Board meeting. Trustee Skenandore seconded the motion. All ayes, motion carried.

B. Building and Maintenance Ordinance

Trustee Rouleau made a motion to accept the Building and Maintenance Ordinance for the Library #18-08-01. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

C. Closed session minutes and Levy Ordinance posting

It was looked at by the lawyer, used last year's format and just corrected it. Everyone looked at it and it will be voted on next month. The closed session minutes need to be gone over every 6 months and if they are okay to be released, they will be. This will be done in January and July. This should be done by the Secretary, Trustee Gordon for now. Then in January there should be a committee to do this.

D. IMRF Form 6.72 - Suggested resolution to include compensation paid under and Internal Revenue Code Section 125 Plan as IMRF earnings.

Trustee Pineda made a motion to adopt resolution #18-10-02 MRF Form 6.72.

Trustee Skenandore seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

E. Resolution to determine estimate of funds need for FY 2018/2019

Trustee Skenandore made a motion to adopt resolution #2018-2019 #18-10-1.

Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Greg Gordon, Al Pineda, Ken Rouleau, Priscilla Skenandore

Nays: None

Motion carried

8. Information Items

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar - Discuss the Staff Board Holiday dinner - need people to help with the planning. Annette and PJ were nominated to do this.

C. Memorial Books Report - nothing tonight

D. Correspondence - a few thank you notes came in

E. Board Action Log - all up to date

F. Trustee Continuing Education - Natalie will be sending an email shortly when she has all of the information. It is a local meeting of Boards in the area.

G. Grants - Per capita grant is out.

H. Advocacy - Did the first trivia night at Tipsters. The Librarians won. Trying to do more things out in the community. Priscilla contacted the schools about getting involved in the voting for the Library cards. Over 200 people have voted. There is a tie for #1 and #3. Now it will be a run off. They have to come in to vote this time.

I. RAILS AND SWAN - not much going on.

8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 7:55 p.m. Trustee Skenandore seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, November 19, 2018 at 7:00 p.m.

Respectfully Submitted
Jill M. Cannizzo