

Agenda
North Riverside Public Library District
Board of Trustees
2400 S. Des Plaines Avenue
North Riverside, Illinois
Regular Meeting, March 18, 2019
7:00 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Financial reports

- A. Finance Committee Report (Brad Lanen, chairman)
- B. Approval of Financial Statements (action)
- C. Approval of Check Detail Report #19-3 (action)
- D. Authorization to transfer \$80,000 from the money market to the checking account (action)
- E. *2019/2020 Budget (action)*

4. Committee Reports

- A. Building and Grounds (Ken Rouleau, chairman)
 - 1. HVAC Quotes (informational)
- B. Strategic Planning (P. J. Folz, chairman)
 - 1. See attached (informational)
- C. Personnel (Greg Gordon, chairman)
- D. Policy (Priscilla Skenandore, chairman)

5. President

6. Director's Report

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7. Other Action Items

- A. Approval of the minutes
 - 1. February 18, 2019 Board Meeting (action)

8. Information items

- A. Committee Meetings
- B. Calendar
- C. Memorial Books Report
- D. Correspondence
- E. Board action log
- F. Trustee continuing education
- G. Grants
- H. Advocacy
- I. RAILS & SWAN

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment**

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for April 15th, 2019 at 7:00pm.

4. A. 1.

- HVAC quotes from the 5 companies recommended continue to be received.

4. B. 1.

- Strategic Initiatives Mini Grants for Staff were reviewed on March 1st. Out of the 6 grant applications we received, 3 were granted and one was held over for the May review.

- Approved applications included: new sign holders for the slat wall, book shelf display shelves, and a new display rack for YA. The application held over for May was for 2 new book carts. And the two not approved were for plants/statuary for the library and painting the ceiling in Children's.

- Since its inception at the beginning of the 2018/2019 fiscal year, the Strategic Initiatives Mini Grants for staff members have brought in 15 applications (through 3 review cycles – 1 cycle remains for this budget year) and has distributed \$2800. We hope to continue this level of staff interaction and increase it for the future.