

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of July 17, 2019

1. Open of Meeting

A. The meeting was called to order by President Corgiat at 7:00 p.m. Roll call was taken.

Present: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda
Kathy Bonnar called in to attend the meeting by phone at 7:05 p.m.

Absent: Brad Lanken

Also Present: Natalie Starosta & Jill Cannizzo

B. A quorum was established.

C. John Mathias was present.

D. Trustee Rouleau made a motion to approve the agenda as presented. Trustee Gordon seconded the motion. All ayes, motion carried.

2. Open Forum

John did not want to speak at this time.

3. Financial Reports

A. Treasurer Lanken is absent so Director Starosta reported. We were just a little over budget. It is all in the Treasurer's report for everyone to look at.

B. Trustee Rouleau made a motion to approve the financial statements. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

C. Trustee Gordon made a motion to approve the check detail report #19-07 in the amount of \$46,839.09 Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

D. Trustee Folz made a motion to approve the authorization to transfer \$70,000. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. HVAC and lighting project - They will be present at the next committee of the whole meeting to present their proposal.

B. Strategic Planning (P.J. Folz, chairman)

2020 Strategic Plan Outline - Director Starosta included the timeline in the Board member packets. It is an outline of how things are going to go going forward. Trustee Folz will be meeting with Director Starosta in the next week or two to move forward. Trustee Gordon will be on the committee and work with Director Starosta and Trustee Folz.

C. Personnel (Greg Gordon, chairman)

Director's Review - The Board will go into closed session at the end of the meeting to discuss this further.

D. Policy (chairman)

Nothing to report tonight

5. President

4th of July - It went off well. The driver did a good job. There was plenty of candy to give out. Rizza Ford should get a thank you from the Library for the use of the truck. President Corgiat will take care of the thank you if Director Starosta gets her some Library stationary.

6. Director's Report

Director Starosta asked about the statistics report. All Board members agreed on the format that they liked better. The HVAC is not working properly and there have been a few complaints. All staff members know what is going on so they can explain to patrons. The new refrigerator is on the way.

7. Other Action Items

A. Approval of minutes

Trustee Rouleau made a motion to approve the minutes of the June 17, 2019 Board meeting. Trustee Pineda seconded the motion. All ayes, motion carried.

B. Slate of Officers for 2019/2020

Trustee Rouleau made a motion to approve the slate of officers for 2019/2020.

The officers are as follows:

President, Annette Corgiat;

Vice President, Greg Gordon;

Secretary, PJ Folz;

Trustee Gordon seconded the motion. All ayes, motion carried.

Al Pineda was nominated as treasurer. A roll call vote was taken, motion carried.

C. Review of Closed Session Minutes

Director Starosta will work on a way to get the minutes transcribed and a small group will meet and go over them.

D. B&M Ordinance

Trustee Rouleau made a motion to approve the B&M ordinance. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar - all up to date

C. Memorial Books Report - nothing tonight

D. Correspondence - A letter was sent to the Library about 2 programs and Director Starosta replied to the letter.

E. Board Action Log - nothing tonight

F. Trustee Continuing Education - nothing tonight

G. Grants - Per Capita Grant - Applying for a few new grants.

H. Advocacy - Nothing tonight

I. Rails and Swan -. Nothing tonight

9. Closed Session

Trustee Gordon made a motion to close the open meeting and go into closed session to discuss director performance. Trustee Pineda seconded the motion. All ayes, motion carried.

Trustee Gordon made a motion to come out of closed session. Trustee Rouleau seconded the motion. Roll call was taken.

10. Return to Open Session

Trustee Gordon made a motion to return to open session. Trustee Al Pineda seconded the motion. Roll call was taken.

Present: Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda
Kathy Bonnar called in to attend the meeting by phone at 7:05 p.m.

Absent: Brad Lanken

Also Present: Natalie Starosta & Jill Cannizzo

11. Trustee Gordon made a motion that the Board approve the director's compensation at 2% plus a bonus of \$1000.00. Trustee Rouleau seconded the motion.

Ayes; Annette Corgiat, Greg Gordon, Ken Rouleau, Al Pineda

Abstain: P.J. Folz

Nays: None

Motion carried.

Adjournment

12. Trustee Gordon made a motion to adjourn the meeting at 8:15 p.m. Trustee Rouleau seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, August 19th at 7:00 p.m.

Respectfully Submitted

Jill M. Cannizzo