

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of October 21, 2019

1. Open of Meeting

A. The meeting was called to order by President Corgiat at 6:36 p.m. Roll call was taken.

Present: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Absent: Brad Lanken, P. J. Folz

Also Present: Natalie Starosta & Jill Cannizzo

B. A quorum was established.

C. John Mathias was present.

D. Trustee Rouleau made a motion to approve the agenda with the amendment the meeting started at 6:30 p.m. Trustee Pineda seconded the motion. All ayes, motion carried.

Trustee Gordon made a motion that beginning in January 2020 the committee of the whole will meet on the first Monday of the month at 6:00 p.m. and the Board will meet on the third Monday of the month at 6:00 p.m. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

2. Open Forum

John did not want to speak at this time.

3. Financial Reports

A. Director Starosta reported that we are just under budget at this time. There needs to be a budget amendment because there has been more grant money brought in than anticipated.

B. Trustee Gordon made a motion to approve the financial statements as presented. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

C. Trustee Rouleau made a motion to approve the check detail report #19-10 in the amount of \$44,437.86. Trustee Gordon seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

D. Trustee Rouleau made a motion to approve the transfer of \$15,000.00 from the Building Fund to the Capital Fund. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

D. Trustee Gordon made a motion to approve the authorization to transfer \$60,000. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

E. Trustee Gordon made a motion to approve the budget amendment as presented. Trustee seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. HVAC - Natalie has been meeting with MPC the HVAC people and they are working on the wiring. They are moving along.

2. Capital Improvements - working on the book sale room and the small group meeting room

B. Strategic Planning (P.J. Folz, chairman)

1. 2020 Strategic Plan - the survey has 227 completions as of tonight. Next Tuesday is the first community open house and is at Komarek School.

C. Personnel (Greg Gordon, chairman)

Nothing tonight

D. Policy (Kathy Bonnar, chairman)

1. Policy Manual Update

Tabled until next month for vote.

Anything that was a procedure was taken out of the policy manual and put into a procedure manual.

5. President

Nothing to report.

6. Director's Report

7. Other Action Items

A. Approval of minutes

Trustee Rouleau made a motion to approve the minutes of the September 16, 2019 Board meeting with the change that the meeting was called to order by Trustee Gordon. Trustee Gordon seconded the motion. All ayes, motion carried.

B. Resolution to determine funds

Trustee Gordon made a motion to approve resolution to determine funds.

Trustee Pineda seconded the motion. A roll call vote was taken

Ayes: Kathy Bonnar, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried.

C. Book Sale Room

Trustee Gordon made a motion to approve moving forward with plan option two for the book sale room. Trustee Rouleau seconded the motion. All ayes, motion carried.

D. Small Group Meeting Room

Trustee Gordon made a motion to approve moving forward with the plan for the small group meeting room. Trustee Pineda seconded the motion. All ayes, motion carried.

E. Glass Wall

Trustee Gordon made a motion to approve the teen area glass wall. Trustee Rouleau seconded the motion. All ayes, motion carried.

F. New Shelving

Trustee Bonnar made a motion to approve the new shelving for picture books. Trustee Gordon seconded the motion. All ayes, motion carried.

G. North Riverside Historical Society Archives

The North Riverside Historical Society wants to put their Archives in the Library with one of the following agreements. One, that the Historical Society maintains them and the Library would only house the items. The other option would be that they donate the archives to the Library and the Library would maintain them.

There is a grant that could be applied for to help pay for getting the items digitized. There was some discussion. They are meeting the beginning of November. Trustee Rouleau will bring it up at that meeting and see what they are thinking they want. Then the Board will have a separate meeting to discuss this further and then make a decision.

H. Levy Ordinance Review

This is in the Board packet so that everyone can review it and be ready to vote in November

8. Information Items

A. Committee meetings - None added tonight. All meetings go through the director.

B. Memorial Books Report - nothing tonight

C. Correspondence - nothing tonight

D. Board Action Log - all up to date

E. Trustee Continuing Education - nothing tonight

F. Grants & Advocacy - It's been a busy year so far for grants. They will continue to work on other grants that come up.

G. Rails and Swan - nothing tonight

9. Adjournment

Trustee Gordon made a motion to adjourn the meeting at 8:10 p.m. Trustee Rouleau seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, November 18 at 6:00 p.m.

Respectfully Submitted
Jill M. Cannizzo