

Minutes
North Riverside Public Library District
Board of Trustees
Regular Meeting, January 18th, 2021
6:00 PM

1. Open of Meeting

- a. Call to order – Meeting called to order by Vice President Gordon at 6:01 p.m.
- b. Determination of quorum – President Annette Corgiat, Vice President Greg Gordon, Treasurer Allan Pineda, Secretary PJ Folz, Trustee Ken Rouleau, Trustee Kathy Bonnar, Trustee John Mathias
- c. Recognition of visitors to the meeting – Director Natalie Starosta, Interim Director Lizzy Boden
- d. Approval of agenda – A motion was made by Trustee Rouleau, seconded by President Corgiat. All aye.

2. Open Forum

- a. Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Consent Agenda – A motion was made by President Corgiat to approve the Consent Agenda as presented, seconded by Trustee Bonnar. All aye

- a. Secretary:
 - i. Minutes of the December 21st, 2020 Regular Board Meeting
 - ii. Correspondence – Thank you card from Staff
- b. Finance:
 - i. December 2020 Financial Statements
 - ii. Authorization to transfer \$50,000 to checking

4. President's Report

- None

5. Director's Report

- a. Discussion of updates to the NRPL Reopening Plan – Phase 3 of reopening tied to the area being classified Tier 2 and Phase 4 mitigation. Phase 3 is the reopening of the lobby and computer appointments.
- b. Donations continue to arrive in memory of Kay Subaitis. Additional donations for Adult Services Programming and materials.
- c. SWAN in discussion about EBSCO database subscriptions.

6. Committee Reports

- a. Building & Grounds (informational)
 - i. Room renovation – Kay's room discussion.
 - ii. Installation of baffle in HVAC by MPC for the new HVAC system.
- b. Personnel (informational) No updates
- c. Policy (informational) Policy updates listed in New Business

d. Strategic Planning (informational) No updates

7. New Business

- a. Longevity awards (action) - Motion made by Vice President Gordon to recognize and honor 8 employees for Service Awards for 5, 10, 15 and 30 years of service, seconded by Treasurer Pineda. All aye.
- b. Closed Session Minutes Review (action) - The review of closed session minutes was tabled until next board meeting.
- c. Director's Succession Plan (action) - The Director's Succession Plan was discussed and has been tabled until next board meeting.
- d. Board Bylaws (review/action) - Board Bylaws updates were discussed and tabled until next month's Committee of the Whole meeting on February 1st

8. Old Business

- a. Kay Subaitis Room (action) - A motion made by Trustee Rouleau to approve the bid on the Kay Subaitis Room by Rosewood construction, second President Corgiat. Roll call - all aye.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. Return to open session

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment** – A motion was made by Trustee Rouleau to adjourn the meeting at 6:51p.m., seconded by Treasurer Pineda. All aye.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next Committee of the Whole meeting scheduled for February 1st, 2021 at 6:00 p.m.

Next regular Board Meeting is scheduled for February 15th, 2021 at 6:00 p.m.