

**Minutes**  
**North Riverside Public Library District**  
**Board of Trustees**  
**Regular Meeting, December 21<sup>st</sup>, 2020**  
**6:00 PM**

1. **Open of Meeting**
  - a. Call to order - Meeting called to order at 6:06pm by President Annette Corgiat
  - b. Determination of quorum – President Annette Corgiat, Vice President Greg Gordon, Treasurer Allen Pineda, Secretary PJ Folz, Trustee Ken Rouleau, Trustee Kathy Bonnar, Trustee John Mathias
  - c. Recognition of visitors to the meeting- Director Natalie Starosta
  - d. Approval of agenda - A motion was made by Trustee Rouleau to approve the agenda as presented, seconded by Treasurer Pineda. All aye.
  
2. **Open Forum**
  - a. Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.
  
3. **Consent Agenda** - A motion was made by Secretary Folz to approve the consent agenda as presented, seconded by Trustee Rouleau. All aye.
  - a. Secretary:
    - i. Minutes of the November 16<sup>th</sup>, 2020 Regular Board Meeting, November 30<sup>th</sup>, 2020 Special Board Meeting
    - ii. Correspondence (none)
  - b. Finance:
    - i. October and November 2020 Financial Statements
    - ii. Authorization to transfer \$50,000 to checking
  
4. **President's Report**
  
5. **Director's Report**
  - a. Donations continuing in Memory of Kay as well as for programming and materials.
  - b. Early testing for new State Certification through RAILS.
  - c. Continuing to apply for grants and extend outreach activity.
  - d. Continuing to investigate exterior book lockers.
  - e. Staff very excited by gift cards and restaurant gift certificates.
  
6. **Committee Reports**
  - a. Building & Grounds (informational) None

None

- b. Personnel (informational) None
- c. Policy (informational) Trustee Bonnar is working on Board bylaws review which has been tabled until the January meeting.
- d. Strategic Planning (informational) None

7. **New Business**

- a. Raises (action) A motion was made by Vice President Gordon to approve the proposed raises and 2 additional weeks of vacation for Director Starosta beginning January 1<sup>st</sup>, seconded by Trustee Bonnar. Roll call vote – all aye.
- b. Audit (action)- A motion made by Trustee Rouleau to approve the audit as presented, seconded by Treasurer Pineda. Roll call - all aye.

8. **Old Business**

- a. Book Sale Room (discussion) - Investigation into renovation continuing.
- b. Longevity Bonuses (discussion/action) - Vice President Gordon made a motion to approve the new employee recognition procedure, seconded by Trustee Bonnar. All aye.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment** - A motion Trustee Rouleau to adjourn the meeting at 6:37pm, seconded by Trustee Mathias. All aye.

*Note: Agenda items may be added that pertain to discussion or information.  
No items may be added to the final agenda that require Board action.*

**Next regular Board Meeting is scheduled for January 18<sup>th</sup>, 2021 at 6:00 p.m.**