

**Minutes**  
**North Riverside Public Library District**  
**Board of Trustees**  
**North Riverside Library is inviting you to a scheduled Zoom meeting.**

**Regular Meeting Minutes, August 17, 2020**  
**6:00 PM**

**1. Open of Meeting**

- A. Call to order by President Corgiat at 6:00pm.
- B. Determination of quorum: In attendance: President Annette Corgiat, Vice President Greg Gordon, Trustee Ken Rouleau, Secretary PJ Folz, Trustee Kathy Bonnar, Trustee John Mathias, arriving at 6:08pm Treasurer Allen Pineda.
- C. Recognition of visitors to the meeting: In attendance Director Natalie Starosta.
- D. Approval of agenda: Motion made by Trustee Rouleau to approve the agenda as presented and seconded by Secretary Folz. All aye.

**2. Open Forum**

No comment.

**3. Financial reports**

- A. Finance Committee Report (Allen Pineda, chairman)  
Final report for the fiscal year will be finished by the accountant later this week. Nothing else to report at this time.
- B. Motion made by Treasurer Allen Pineda to approve the budget amendment of \$40,000 to fund new computer equipment out of the interest earned from our annuities and seconded by Trustee Kathy Bonnar. Roll call: all aye.

**4. Committee Reports**

- A. Building and Grounds (Ken Rouleau, chairman)
  - 1. HVAC training completed successfully. UV Light treatment cost was out of budget. Continuing to review other ideas and grants for funding.
  - 2. Investigation of remote lockers.
- B. Policy (Kathy Bonnar, chairman)
  - 1. Remote Working Policy: Motion made by Trustee Bonnar to approve the Remote Working Policy. Seconded by Secretary Folz. All aye

**5. President**

No report.

**6. Director's Report**

New newsletter coming out for the Fall. Investigation of new databases we are looking into and have subscribed to. Added a second Zoom account to prevent scheduling conflicts. We are working to repair several current hotspots to get them back into circulation. Addition of Tutor.com and engaging in partnership with the local schools as well as 16 new EBSCO

databases. Library card signups are still available online. Spanish programming continues to grow.

**7. Other Action Items**

A. Minutes:

- a. July 20, 2020: Motion made by Trustee Rouleau to approve the meeting minutes. Seconded by Treasurer Pineda. All aye.

B. IMRF IRS Code 125 as IMRF Earnings Ordinance 08-01-2020: Motion made by Trustee Rouleau to approve the IMRF IRS Code 125 as IMRF Earnings Ordinance 08-01-2020 Ordinance. Seconded by Vice President Gordon. All aye.

C. Holiday Closure Addition: Motion made by Trustee Bonnar to approve the Holiday Closure Addition. Seconded by Trustee Mathias. All aye.

D. Review of B&A Ordinance, IMRF Audit Findings and Memorandum on the re-assessment of the Mall Property: Director Starosta reviewed each of the above documents. Passed IMRF audit with the one finding of missing the above Code 125 Ordinance.

**8. Information items**

- A. Committee Meetings: none
- B. Memorial Books & Donations Report: none
- C. Correspondence: none
- D. Board action log: no change
- E. Trustee continuing education: none
- F. Grants & Advocacy: still ongoing.
- G. RAILS & SWAN: none

**9. Closed session**

None

**10. Return to open session**

N/A

**11. Possible action item** (pertaining to closed session discussion)

**12. Adjournment**

Motion made by Trustee Rouleau to adjourn the meeting at 6:55pm. Seconded by Treasurer Pineda. All aye.