

**Minutes  
North Riverside Public Library District  
Board of Trustees**

**Regular Meeting, February 15<sup>th</sup>, 2021  
6:00 PM**

**1. Open of Meeting**

- a. Call to order – Meeting called to by President Corgiat at 6:01p.m.
- b. Determination of quorum – President Annette Corgiat, Secretary PJ Folz, Trustee John Mathias, Trustee Kathy Bonnar. Absent: Vice President Greg Gordon, Trustee Ken Rouleau, Trustee Allan Pineda
- c. Recognition of visitors to the meeting – Director Natalie Starosta, Interim Director Lizzy Boden
- d. Approval of agenda – A motion was made by Trustee Folz, seconded by Trustee Mathias. All aye.

**2. Open Forum**

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

**3. Consent Agenda** A motion was made by Trustee Folz to approve the Consent Agenda as presented, seconded by Trustee Bonnar. All aye.

- a. Secretary:
  - i. Minutes of the January 18<sup>th</sup>, 2021 Regular Board Meeting
  - ii. Correspondence
- b. Finance:
  - i. January 2021 Financial Statements
  - ii. Authorization to transfer \$60,000 to checking

**4. President's Report**

- a. President received thank you note from Christine Vassos for Service Award

**5. Director's Report**

- a. Donations continue to arrive in memory of Kay Subaitis, including a family donation of a new fireplace for the Kay Subaitis Book Room.
- b. The Library will be applying for another round of the PNG grant.
- c. The Library received the finalized 2019-20 Annual Report from O'Neill & Gaspardo.

**6. Committee Reports**

- a. Building & Grounds (informational)
  - i. Room renovation – Kay's room update.
- b. Personnel (informational)
  - i. The library welcomes new employees Ross Lemesurier and Alice Fingers.
- c. Policy (informational) – See old business
- d. Strategic Planning (informational) – No updates

**7. New Business**

**8. Old Business**

- a. Closed Session Minutes Review (action) – The review of closed session minutes was tabled until next board meeting.
- b. Director's Succession Plan (action) – Motion made by Trustee Mathias to approve the Director's Succession Plan, seconded by Trustee Folz. All aye.
- c. Board Bylaws revision (discussion & action) – Board bylaws updates were discussed and tabled until next board meeting.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

**10. Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment** – A motion was made by Trustee Folz to adjourn the meeting at 6:25 p.m., seconded by Trustee Bonnar. All aye.

*Note: Agenda items may be added that pertain to discussion or information.  
No items may be added to the final agenda that require Board action.*

**Next regular Board Meeting is scheduled for March 15<sup>th</sup>, 2021 at 6:00 p.m.**