

**Minutes
North Riverside Public Library District
Board of Trustees**

**Regular Meeting, May 17th, 2021
6:00 PM**

1. Open of Meeting

- A. Call to order: President Corgiat opened the meeting at 6:03pm
- B. Determination of quorum: In attendance – Annette Corgiat, John Mathias, Kathy Bonnar, Ken Rouleau, Jeanne Ottenweller, Al Pineda; 6:05pm – Greg Gordon
- C. Recognition of visitors to the meeting: Director Natalie Starosta
- D. Approval of agenda: Ken motions, John seconded – all aye.

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting): Al motion to accept, Ken second – roll call all aye

A. Secretary:

Minutes of the April 19th, 2021 Regular Board Meeting

Correspondence : Thank you from Joanne Gustella, Note from Lizzy Boden thanking the Board and Director for their work

B. Finance:

April 2021 Financial Statements

Authorization to transfer \$60,000 to checking

4. President's Report

- o Thanks to PJ for her service on the Board
- o Mayor's golf outing but no luncheon

5. Director's Report

- Reopening prep.

6. Committee Reports

A. Building & Grounds (informational) - Inspection on roof passed with good grade, LED lighting quotes discussion, Beginning work on parking lot and concrete quotes for replacement

B. Personnel (informational) - Director review

C. Policy (informational) - Diversity, Equity and Inclusion discussion

D. Strategic Planning (informational) - N/A

7. New Business

- A. Oath of Office for new trustees (action) - Three trustees, John Mathias, Greg Gordon, Jeanne Ottenweller, read the oath of office

- B. Electing new officers (action): Trustee Ken Rouleau made a motion to approve the slate of officers, seconded by Treasurer Al Pineda. Roll call vote – all aye. President – Annette Corgiat, Vice President - Greg Gordon, Treasurer – Al Pineda, Secretary (Strategic Planning) – John Mathias
- C. Vacation/Sick Time Policy Update (discussion & action): Discussion of minimum time worked, amount of time accrued, discussion that this would make us more marketable; Tabled for next month
- D. Board Continuing Education (discussion): Short takes 10-15 min continuing ed trainings for Board at each meeting starting next month.
- E. Note from John Mathias: 2023 is the 100 year anniversary of North Riverside – begin planning now or coordinating with other organizations? Statistic reports.

8. Old Business

- A. Closed Session Minutes Review (action) - Motion made by Greg and seconded by Kathy to release the closed session minutes from 9/13/10, 10/11/10, 6/13/11 - no minutes/no recording, 7/11/11, 8/13/12. All aye. Motion made by Greg and seconded by Ken to keep the following minutes closed: 1/12/09, 12/10/12, 11/14/11. All aye. Motion made by Greg and seconded by Al to destroy the audio recordings from the released closed session minutes. All aye.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment:** Ken seconded by Greg 7:15pm

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for June 21st, 2021 at 6:00 p.m.