

Minutes
North Riverside Public Library District
Board of Trustees
Regular Meeting, September 20th, 2021
6:00 PM

1. Open of Meeting

A. Call to order

The meeting was called to order by Vice President Gordon at 6:02 p.m.

Roll call was taken.

Present: Greg Gordon, Ken Rouleau, John Mathias, Jeanne Ottenweller,
Kathy Bonnar

Absent: Annette Corgiat and *[Vacant Treasurer Position]*

Also Present: Director Starosta, Marla Curran

B. Quorum was established

C. **Guests:** Kyle Johnson, board member candidate is also present.

D. Approval of agenda

A motion was made by Trustee Rouleau and seconded by Trustee Mathias to approve the agenda as written/amended. All ayes, motion **carried**.

2. Open Forum

[No visitors]

3. Consent Agenda

A motion was made by Trustee Mathias and seconded by Trustee Ottenweller to approve the consent agenda as presented. All ayes, motion **carried**.

A. Secretary:

Minutes of the August 16th, 2021 Regular Board Meeting Correspondence

B. Treasurer:

August 2021 Financial Statements

Authorization to transfer \$60,000 to checking

4. President's Report

[Not present]

5. Director's Report

- Parking Lot construction is estimated to take place at the end of September
- NRPL is applying for State Library funding for the parking lot asphalt
Has recently applied for multiple technology grants
- Will be getting an approval/denial within the next several weeks for several other grants applied for recently
- Will be applying for more grants as they open
- SWAN is now providing a “monthly snapshot” of materials checked out and renewed, split into individual categories based on material type (book, CD, audiobook, large print book, equipment, ILL, etc.)

6. Committee Reports

A. Building & Grounds (informational)

[Nothing to report]

B. Personnel (informational)

[Nothing to report]

C. Policy (informational)

[Nothing to report]

D. Strategic Planning (informational) (John)

Annexation: We are halfway through 60-day window to complete finalization of making the businesses at the north corners of 1st ave/Cermak ave. part of our library district, which means they will pay library tax in their property tax.

7. New Business

A. Director's Review (action)

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to approve the Director's Review with a raise of 3% +\$5,000 bonus (= \$36.61/hr. from previous \$35.15)

Roll call vote: All ayes, motion **carried**.

B. Updated Patron Conduct Policy (action)

A motion was made by Trustee Ottenweller and seconded by Trustee Mathias to approve the update to the Patron Conduct policy that is easier to distribute and provides more protection of library staff. **Roll call vote:** All ayes, motion **carried**.

8. Old Business

A. Resolution to Declare and Fill a Board Vacancy (action)

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to approve the Resolution to Declare and Fill a Board Vacancy removing Allan Pineda from the North Riverside Library Board of Trustees and appointing Kyle S. Johnson to fill the remainder of his term until the next election.

Roll call vote: All ayes, motion **carried**.

B. Closed Session Minutes Review (action)

A motion was made by Trustee Mathias and seconded by Trustee Rouleau to release the following minutes 8-21-17. **Roll call vote:** All ayes, motion **carried**.

A motion was made by Trustee Gordon and seconded by Trustee Mathias to approve the destruction of the recording of 8-21-17 released minutes as they are more than 18 months old. **Roll call vote:** All ayes, motion **carried**.

9. Adjournment

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to adjourn the meeting at 6:43 pm. **Roll call vote:** All ayes, motion **carried**.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for October 18th, 2021 at 6:00 p.m.