

Minutes
North Riverside Public Library District
Board of Trustees
Regular Meeting, October 18th, 2021
6:00 PM

1. Open of Meeting

A. Call to order

The meeting was called to order at 6:05pm.

B. Determination of quorum

- A quorum was determined.
 - **Present:** Greg Gordon, Ken Rouleau, John Mathias, Jeanne Ottenweller, Kathy Bonnar
 - **Also Present:** Director Starosta, Marla Curran

C. Recognition of visitors to the meeting

- Kyle Johnson- New board member

D. Approval of agenda

A motion was made by Trustee Mathias and seconded by Trustee Rouleau to approve the agenda as written/amended. **All ayes.**

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting)

A motion was made by Trustee Rouleau and seconded by Trustee Mathias to approve the consent agenda as presented. **All ayes.**

A. Secretary:

Minutes of the September 20th, 2021 Regular Board Meeting
Correspondence

B. Treasurer:

September 2021 Financial Statements
Authorization to transfer \$60,000 to checking

4. President's Report

- Kay's Room is completed for perpetual book sale. Lettering is on the side of the doorway for wayfinding. Friends and Foundation can come view Tuesday evening - 10/19. Kay's family paid for the fireplace. Bookshelves and chairs are original from the library.

5. Director's Report

- Three grants for technology:
 - Had six times the number of applications than they had to give out.
 - Library was awarded 1/3 of grants applied for: a \$30,000 lending technology grant

- Mike's Concrete meeting to begin concrete project – should be starting next week.
- After concrete, we can complete asphalt project (weather/winter dependent).
- FEMA grant: Still waiting for reimbursement of Covid supplies

6. Committee Reports

- A. Building & Grounds (informational) - Rouleau
 - Nothing to report
- B. Personnel (informational) - Gordon
 - Nothing to report
- C. Policy (informational) - Bonnar
 - Nothing to report
- D. Strategic Planning (informational) - Mathias
 - Annexation project almost complete
 - Vote will be completed in November
 - No updates on digital sign yet

7. New Business

- A. Treasurer (action)

A motion was made by President Corgiat and seconded by Trustee Gordon to appoint Kathy Bonnar as Treasurer. Roll call vote: All ayes, **motion carried**.

- B. Oath (discussion)

New trustee, Kyle Johnson gave the Oath of Office in front of all members in attendance.

- C. Holiday Gift Card/Party (discussion/action)

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to provide the staff with gift cards to local restaurants in lieu of a party and to use credit card points for holiday gift cards to staff. Roll call vote: All ayes, **motion carried**.

- D. Proposed Levy (informational)

Looking at a proposed tax levy in the sum of \$1,118,750 this year. Levy will be voted on at a special meeting on November 29. Potential properties annexed earlier in November will be included under this tax levy if approved.

8. Old Business

- A. Closed Session Minutes Review (action)

Candidates were discussed to fill vacant library director position. No votes were received. Possible timeline of three potential candidates were discussed. No names were mentioned in the Minutes.

A motion was made by Trustee Gordon and seconded by Trustee Mathias to release the Minutes of: 12/18/2017. Roll call vote: All ayes, **motion carried**

A motion was made by Trustee Gordon and seconded by Trustee Mathias to approve the destruction of the recording of: 12/18/2017 released minutes as they are more than 18-months-old. Roll call vote: All ayes, **motion carried.**

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to release the Minutes of: 07/13/2015. Roll call vote: all ayes, **motion carried**

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to approve the destruction of the recording of: 07/13/2015 released minutes as they are more than 18-months-old. Roll call vote: All ayes, **motion carried.**

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment**

A motion was made by Trustee Rouleau and seconded by Trustee Bonnar to adjourn the meeting at 6:28pm. All ayes, **motion carried.**

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for November 15th, 2021 at 6:00 p.m.