

Agenda
North Riverside Public Library District
Board of Trustees
Regular Meeting, May 16th, 2022
6:00 PM

Zoom Meeting information:
Join Zoom Meeting

<https://us02web.zoom.us/j/87538915233?pwd=QURzWldNSmpaenZqa0RGa2xkQXlsUT09>

Meeting ID: 875 3891 5233
Passcode: 872982
One tap mobile
+13126266799,,87538915233# US (Chicago)

6:05pm

1. Open of Meeting

A. Call to order - 6:05pm

Present: Annette Corgiat, John Mathias, Jeanne Ottenweller, Kyle Johnson

Absent: Greg Gordon, Ken Rouleau

Also Present: Director Natalie Starosta

B. Quorum was established

C. No guests present

D. Approval of agenda

A motion was made by John Mathias to approve the agenda as written. Seconded by Kyle Johnson. The ayes carried.

2. Open Forum

No guests present for open forum.

3. Consent Agenda

A. Secretary:

Minutes of the April 18th, 2022 Regular Board Meeting

No correspondence.

B. Treasurer:

March 2022 Financial Statements

Authorization to transfer \$80,000 to checking.

A motion was made by John Mathias to approve the agenda as written. Seconded by Jeanne Ottenweller. The ayes carried.

5. President's Report

Annette will be distributing information regarding the 4th of July. She is currently in the process of securing a golf cart, as securing a vehicle has hit a snag due to the high demand in the current automobile market. Director Starosta has candy remaining from last year's 4th of July.

6. Director's Report

Statistics were distributed to board members' folders. Director Starosta encouraged trustees to direct their continuing education plans and expenses directly to the Director.

7. Committee Reports

- A. Advocacy (Johnson) (informational)
Sent out item to trustees listing businesses that were reached out to last year and notes on who had responded. If connections exist, trustees should coordinate with Kyle to reach out to them so that Kyle is not cold-calling.
- B. Building & Grounds (Rouleau) (informational)
Due to parking lot repaving, May 25th – 28th the library will be closed. Jeanne asked whether book lockers are live, which Director Starosta confirmed.
- C. Finance (Bonnar) (informational)
(Director Starosta speaking on behalf of Board Member Bonnar)
Draft working budget is in New Business, and was reviewed last board meeting and during the previous committee of the whole meeting (to be voted on at the present meeting). Also, the Building and Maintenance Ordinance for next years levy will be reviewed in more detail.
- D. Personnel (Gordon) (informational)
(Director Starosta speaking on behalf of Board Member Gordon)
Noted that the Director's Evaluation is upcoming, but nothing else relating to personal discussed.
- E. Policy (Bonnar, Ottenweller) (informational)
(Board Member Ottenweller speaking on behalf of both Members)
The review of policy updates was initiated during the previous committee of the whole meeting and will be on the agenda for the June board meeting.
- F. Strategic Planning (Mathias) (informational)
When board member John was talking to Director Starosta, they suggested adding an event every 6 month to the board calendar for closed session minute-review. Also, for future committee of the whole meetings, members can turn to Mathias for help trustees update their tablets. Mathias also suggested systematizing an overarching manual for current and future trustees, which would be an amendable file. Director Starosta explained that this document is currently being composed and will be shared with the board by July 1st.

8. New Business

- A. Draft 2022/2023 Working Budget (action)
A motion was made by John Mathias to approve the agenda as written. Seconded by Kyle Johnson. The ayes carried.

B. B&M Ordinance Review (informational)

Director Starosta reviewed in more detail the annual building and maintenance ordinance discussed during the April board meeting, specifying that: it will be voted on during the June 2022 meeting, it is a 0.2% levy that is specifically for building and maintenance, it is voted on every year, and the draft document is available for board members to review prior to the June board meeting.

9. **Old Business**

No old business to discuss.

10. **Closed session**

N/A

11. **Return to open session**

N/A

12. **Possible action item** (pertaining to closed session discussion)

N/A

13. **Adjournment**

A motion was made by Jeanne Ottenweller to approve the agenda as written. Seconded by John Matthias. The ayes carried.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for June 20th, 2022 at 6:00 p.m.