

Agenda
North Riverside Public Library
District Board of Trustees
Regular Meeting, July 18th,
2022 6:00 PM

6:10pm

1. Open of Meeting

A. Call to order

- i. Meeting began at 6:10pm on July 18th, 2022
- ii. Trustees present: Corgiat, Mathias, Rouleau, Bonnar, Ottenweller, Johnson (trusteed Gordon absent)
- iii. Also present, Director Natalie Starosta

B. Determination of quorum

C. Recognition of visitors to the meeting

- i. No visitors

D. Approval of agenda

I, Rouleau, make a motion to approve the agenda as written. I, Ottenweller, second. All ayes. Motion carried.

2. Open Forum (Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.)

A. No community members present.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting)

I, Mathias, make a motion to approve the consent agenda as presented. I, Rouleau, second. Roll call vote: Corgiat, Mathias, Rouleau, Bonnar, Ottenweller, Johnson vote aye. Gordon absent. All ayes. Motion carried.

A. Secretary:

- i. Susan Locander's thank-you card – Aunt Diana's chocolates were included

B. Treasurer:

- i. June 2022
- ii. Financial Statements \$80,000 transferred to checking

4. President's Report

Trustee Corgiat reminisced on how seamlessly the events leading up to the 4th of July parade coalesced. The Board will be renting the golf cart again next year, as it was much easier to organize given automobile supply chain shortages.

5. Director's Report

Director Natalie Starosta had nothing to report

6. Committee Reports

- a. Advocacy (Johnson) (informational)
 - i. Nothing to report
- b. Building & Grounds (Rouleau) (informational)
 - i. Water abatement – one of the pumps failed and a new pump will be installed sometime this year
 - ii. Surge protector – needs to be inspected due to previous water abatement failures
- c. Finance (Bonnar) (informational)
 - i. Nothing to report
- d. Personnel (Director Starosta filled in for Trustee Gordon) (informational)
 - i. Fill out Director’s evaluation forms
- e. Policy (Bonnar, Ottenweller) (informational)
 - i. Trustees Bonnar and Ottenweller will discuss personnel policies and how to streamline them, as well as how to build policies for meeting room reservations placed by civic organizations
- f. Strategic Planning (Mathias) (informational)
 - i. Trustee Mathias brought up that he would like more time at the end of the next board training to go over how the information covered in the session can be applied and integrated into practice
 - ii. Added that he would like to add to the trustee handbook IL legal definitions for the latest Illinois Open Meeting Act (OMA) (5 ILCS 120/1)

7. New Business

1) *Non-Resident Card Ordinance*

- a) If someone comes in from outside the SWAN consortium and does not reside in the district in question (i.e. from Hines), said patron can pay a fee based on their property tax bill and receive a card from NRPL. Said card expires after one year; however, this stipulation doesn’t apply to children under 18. Administrative fee is paid to RAILS.
- b) Jeanne makes a motion; Kathy seconds; roll call

I, Ottenweller, make a motion to approve the *Non-Resident Card Ordinance* as presented. I, Bonnar, second. All ayes. Motion carried.

2) *Annual Treasurer’s Report*

- g. Motion to approve the *Annual Treasurer’s Report*

I, Mathias, make a motion to approve the *Non-Resident Card Ordinance* as presented. I, Rouleau, second. All ayes. Motion carried.

3) *Annual Audit Committee*

- a) Two trustees will review and confirm that all of the board minutes and financial statements required to be published online

I, Mathias, make a motion to appoint trustees Ken Rouleau and Kyle Johnson to the position of Annual Audit Committee. I, Ottenweller, second. Roll call vote: Corgiat, Mathias, Rouleau, Bonnar, Ottenweller, Johnson (Gordon absent). All ayes. Motion carried.

4) Informational notes

- a) Board acknowledged the need to vote on the *Budget and Appropriations Ordinance Review* as well as the *Closed Session Minutes Bi-Annual Review*

8. Old Business

No old business.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act) -- No closed session.
10. **Return to open session**

11. **Adjournment**

I, Rouleau, make a motion to adjourn the meeting at 6:47 p.m. I, Ottenweller second. All ayes. Motion carries.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for August 15th, 2022 at 6:00 p.m.