

**North Riverside Public Library District  
Board of Trustees  
Meeting Minutes, October 17<sup>th</sup>, 2022**

**1. Meeting**

- A. Call to order: The meeting was called to order by President Corgiat at 6:15pm.
- B. Determination of quorum: In attendance were: Annette Corgiat, Ken Rouleau, Kathy Bonnar, John Mathais, Kyle Johnson, Jeanne Ottenweller (virtually). Absent was Greg Gordon.
- C. Recognition of visitors to the meeting: Also in attendance were David Jalonek from GW & Associates Audit Firm, Britney Musial, Mike Bradley, and Director Starosta (virtually)
- D. Approval of agenda: A motion was made by Trustee Rouleau to approve the agenda as written, seconded by Treasurer Bonnar. All trustees voted aye. Motion carried.

**2. Open Forum**

No comments.

**3. Consent Agenda**

Secretary Mathais made a motion to approve the consent agenda as written, seconded by Trustee Rouleau. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

A. Secretary:

Minutes of the September 19<sup>th</sup>, 2022 Regular Board Meeting  
Correspondence

B. Treasurer:

September 2022 Financial Statements  
Authorization to transfer \$60,000 to checking

**5. President's Report**

Nothing to report

**6. Director's Report**

- Director Starosta talked about the planning underworks for the winter programming and upcoming newsletter.

**7. Committee Reports**

- A. Advocacy (Johnson) (informational) - Trustee Johnson reminded the Board of the upcoming Winter Fest (Tree Lighting) which included a request from the Village for the library to decorate the building and a wreath that was supplied by the Village. Winter Fest will be December 7th.
- B. Building & Grounds (Rouleau) (informational) - Trustee Rouleau noted the refrigerator in the main floor meeting room will be repaired a second time because of leaks.
- C. Finance (Bonnar) (informational) - Nothing new to report.

D. Personnel (Gordon) (informational) - Vice President Gordon was absent. President Corgiat noted that there was nothing to report.

E. Policy (Bonnar, Ottenweller) (informational) - Nothing to report

F. Strategic Planning (Mathias) (informational) - Secretary Mathias reported that he and Director Starosta reviewed Chapters 7 and 8 of the Illinois Standards book with nothing substantial to work on. Secretary Mathias noted his recent use of the new book lockers and encouraged all other trustees to do so. Secretary Mathias also attended the Community Services meeting and reported on a revenue shift in the Village.

## 8. New Business

### A. Audit Presentation (action)

David Jalonek from GW & Associates presented the NRPL annual audit with a clean opinion. He noted that due to GASB 67 which was added this year the report includes all leases. Motion was made by Trustee Johnson and seconded by Secretary Mathias to accept the annual audit. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

### B. Levy Ordinance (action)

Motion made by Trustee Rouleau to approve the annual Levy Ordinance as presented, seconded by Treasurer Bonnar. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

### C. Director's review (discussion & action)

Motion made by Trustee Johnson to approve the annual director's review as presented, seconded by Trustee Rouleau. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

### D. Personnel Policy updates and additions (discussion & action)

Motion made by Trustee Rouleau to approve the annual personnel policy update and additions as presented, seconded by Secretary Mathias. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

### E. Authorization to move non-penalty funds from Illinois Funds to checking (discussion & action)

Motion made by Secretary Mathias to approve Director Starosta removing funds from the Illinois Fund account in the amount of \$75,000 as presented, seconded by Trustee Johnson. Roll call vote: aye - Corgiat, absent - Gordon, aye - Mathias, aye - Rouleau, aye - Bonnar, aye - Ottenweller, aye - Johnson. Motion carried.

## 9. Old Business

- There was no old business.

## 10. Closed session

- There was no closed session.

## 11. Adjournment

- Motion made by Trustee Rouleau to adjourn the meeting at 7:10pm and seconded by by Secretary Mathias.

***Note: Agenda items may be added that pertain to discussion or information. No items may be added to the final agenda that require Board action. Next regular Board Meeting is scheduled for November 21<sup>st</sup>, 2022 at 6:00 p.m. \*Note: The December 19<sup>th</sup> regular Board meeting is canceled.***