

**North Riverside Public Library District
Board of Trustees
Regular Meeting, November 21st, 2022
6:00pm**

1. Open of Meeting 6:10 pm

Present: Annette Corgiat, Greg Gordon, John Matias, Jeanne Ottenweller, Kathy Bonnar and Kyle Johnson

Staff: Mike Bradley and Britney Musial

A. Call to order

B. Determination of quorum

C. Recognition of visitors to the meeting

No visitors were in attendance

D. Approval of agenda

I, John, make a motion to approve the agenda as written/amended. I, Jeanne, second. 5 aye 0 nay

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

No visitors were attendance.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed

from the consent agenda at anyone's request at any meeting)

I, Greg, make a motion to remove letter B. from the consent agenda for discussion and approve the remaining items. Roll call vote:

Corgiat, Yes, Gordon, Yes, Mathias, Yes, Rouleau, , Bonnar, Yes
Ottenweller Yes, Johnson Yes.

Motion carried.

I, Greg make a motion to approve the consent agenda as presented.

Corgiat, Yes, Gordon, Yes, Mathias, Yes, Rouleau, , Bonnar, Yes
Ottenweller Yes, Johnson Yes. Motion carried.

A. Secretary:

Minutes of the October 17th, 2022, Regular Board Meeting were approved.

No Correspondence

B. Treasurer:

October 2022 Financial Statements b

There was no vote. The statement will be discussed at future meetings.

Authorization to transfer \$60,000 to checking was approved.

5. President's Report

Annette announced that Riverside Township granted the library \$4,000 for the purchase of new furniture for the lower level. Natalie was told that when lobbying for funding, the library would receive \$25,000 for programs and services through the State budget which still requires

a formal application and approval through the State and has been written into this year's State budget. And Cook County

sent out tax bills on the 15th funds are beginning to come in.

6. Director's Report

- The library has instituted a fundraising project: **Library's Wish Tree**. Each ornament includes the name of items the patrons have express an interest in borrowing and using.
- The library will host its annual Open House, Wednesday, December 7, 2022, during which staff will display and explain various Build Guild machines.
- An example of a makerspace project was displayed. The sample displayed was a plaque, "Carlene's Corner."
- A grant came from Age Options, \$7,000, intended to reduce the isolation of seniors by technology programs.
A grant was provided by Project Next Generation, \$12,000, for grades 5-12 intended to introduce tech to youngsters.

7. Committee Reports

A. Advocacy (Johnson) (informational)
Nothing

B. Building & Grounds (Rouleau) (informational)
Nothing

C. Finance (Bonnar) (informational)
Nothing

D. Personnel (Gordon) (informational)
Nothing

E. Policy (Bonnar, Ottenweller) (informational)
Annette announced that a policy meeting must be planned and will talk with Natalie to schedule it.

F. Strategic Planning (Mathias) (informational)

John suggested that a column for cost should be included on the spreadsheet regarding the lower-level project.

Inquiries were made by board member about tracking various events, such as the number of patrons entering the library, the number of patrons/participants in attendees etc. Kyle volunteered to assist with this project.

8. New Business

A. Updated staff job descriptions (action)

The staff job descriptions were tabled. It appears that April 27, 2022, was the date that they were last modified. Annette recommended that each modification be dated. Greg will talk with Natalie about the staff job descriptions

9. Old Business

Nothing

10. Closed session (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings

Act). No closed session was conducted.

11. Return to open session

No closed session was conducted

12. Possible action item (pertaining to closed session discussion)

No closed session was conducted

13. Adjournment

I, Kyle, make a motion to adjourn the meeting at 7:50 p.m.

I, Greg, second. _5__ aye _0__ nay

Note: Agenda items may be added that pertain to discussion or information. No items may be added to the final agenda that require Board action. Next regular Board Meeting is scheduled for January 16th, 2023 at 6:00 p.m. *Note: The December 19th regular Board meeting is canceled.