

## NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

### Minutes of the meeting of March 20, 2023

#### 1. Open of Meeting

A. The meeting was called to order by Trustee Corgiat at 6:06 p.m. Roll call was taken.

Present: Annette Corgiat, Greg Gordon, Kyle Johnson, John Mathias, Jeanine Ottenweller Ken Rouleau

Absent: Kathy Bonnar

Also Present: Jill Cannizzo, Michael, Brittany

B. A quorum was established.

C. There were no visitors present tonight.

D. I, Trustee Rouleau make a motion to approve the agenda as written. Trustee Mathias seconded the motion. All ayes, motion carried.

#### 2. Open Forum

#### 3. Consent Agenda

A.I, Trustee Gordon make a motion to approve the consent agenda with removal of letter 3B and the rest as presented. I, Trustee Mathias second the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Kyle Johnson, John Mathias, Jeanine Ottenweller Ken Rouleau

Nays: None

Motion Carried

#### Secretary

a. All read and approve the minutes.

b. No correspondence

#### Treasurer

a. February 2023 Financial Statements

b. Authorization to transfer \$85,000 to checking Trustee account

c. I, Trustee Mathias make a motion to transfer the \$85,000.00 to the checking account. I, Trustee Johnson second the motion. A roll call vote was taken.

Ayes: Annette Corgiat, Greg Gordon, Kyle Johnson, John Mathias, Jeanine Ottenweller Ken Rouleau

Nays: None

Motion Carried

#### 4. President's Report

A Board Action Log Annette is looking into when the statue will be cleaned.

At the neighborhood's services meeting Joe Mengoni asked about a letter that he received at Seguin's for a resident there that he had an outstanding bill for a movie that he never returned. Annette took the letter from Joe and is going to investigate further and then figure out what to do. He has been blocked from checking out materials from

the Library. He was here recently and was not nice to the staff. The Library is out \$182.00 from this person. Mike said it is up to the Board as to what to do in this case. Annette will call Joe and ask that the caseworker call Natalie and discuss this situation and see what they can work out. There was some discussion. Annette will follow up with Joe.

#### 5. Director's Report

Nothing tonight as Natalie is absent.

#### 6. Committee Reports

a. Advocacy (Johnson) Nothing tonight

b. Buildings & Grounds (Rouleau) Lighting for the foyer. Ken got another price. He will get more details and report next time.

c. Finance (Bonnar) Kathy is absent tonight, nothing to report

d. Personnel (Gordon) Updated grievance policy  
Starting next month, it is time start to do the evaluation process for all of the staff.

e Policy (Bonnar, Ottenweller) Nothing to report tonight

e. Strategic Planning (Mathias) Everyone is required to take sexual harassment training and get a certificate at the end. Some still need to do the statement of economic interest again. Greg approved the minutes of the closed session meeting. If you navigate to the February 2023 Board meeting minutes, there are 3 months of financial data. John asked Natalie to put the financial statements in the right months packet. October 2022 folder there is a mistake that the January financial statements are in there. They should not be in there. October 2022 is still missing. That needs to be corrected. Board meeting of 2021-2022 February 2022, there is a mixture of December and January financial reports John will talk to Natalie about correcting this.

f. Grants (Starosta) Brittany is working on the Project Next Generation grant due in March and the money would come in May

#### 7. New Business

A. Grievance Policy 9.6.7 update

I, Trustee Gordon make a motion to approve the updated grievance policy (9.6.7) as presented. I, Trustee Ottenweller second the motion. A roll call vote was taken. All in favor, motion carried.

B. Foyer Lighting Replacement tabled until next meeting.

I, Trustee Rouleau make a motion to approve the purchase and installation of 2 new foyer lighting fixtures. It will probably be installed by Ken and Bryant. I, Trustee Johnson second the motion. All in favor, motion carried.

8. I, trustee Rouleau make a motion to adjourn the meeting at 6:58 p.m. I, Trustee Mathias second the motion. All ayes, motion carried.

The next Board meeting is scheduled for April 17, 2023 at 6:00 p.m.

Respectfully Submitted  
Jill M. Cannizzo